

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 1st October 2024 at 19.00

Present: Cllr Baylin, Cllr Blackmore, Cllr Greenwell, Cllr Kirk (Chair) & Cllr Mason

In Attendance: NYC Councillor Moorhouse, Angela Livingstone (Clerk), Lee Marley (Cemetery and Services superintendent), 4 Residents.

24.93 Apologies for absence

24.93 There were no apologies for absence all Councillors were present.

24.94 Minutes from the Parish Council Meetings held on Tuesday 10th September 2024

24.94.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 10th September 2024 as a true and accurate record. Minutes were signed by the Chair.

24.94.2 There were no matters arising from the minutes of the meetings.

24.95 Police report. Police Report

24.95.1 Report from North Yorkshire Police – 1st - 30th September 2024 - ASB Personal: 2 & ASB Nuisance: 2, Criminal Damage:1, Theft (including from shops): 1 – advice only, 2, Violence Against the Person:1. total this period: 9

24.96 Report from NYC Councillor

24.96.1 NYC Cllr H Moorhouse queried why Horizons had been refused when they requested a stall on High Green, The Chair advised that there had been little information received and that the Parish Council tended to refuse commercial activities on the Greens. He reminded that there were many other areas in the village which could be used for stalls. Cllr Moorhouse informed of emails received from NYC regarding liaison meetings, advice that they had addressed the flooding issues and information that they had inspected the footbridge at Low Green following an email from a resident, this had been added to the jobs to complete but was not a priority. The Clerk questioned the dead tree on Marwood Drive which she had enquired regarding its removal. Cllr Moorhouse confirmed that she had spoken with NYC and that they would not remove this, there had been a vague email sent and this could be removed by GAPC Team.

24.97 Allotments

24.97.1 Allotment rent collection day – 4th October.

24.97.2 Update on community bid for allotments community bid – There were no further updates.

24.98 Lease approval

Village Hall and Yatton House lease – The Clerk advised that she had met with the Solicitor and talked him through requirements as emailed in August following meetings with the Village Hall and Yatton House. The Solicitor was drawing up new paperwork, it was hoped that this would be with the Parish Council by the end of the week.

24.99 Planning Matters

24.99.1 Planning applications – Consultation Responses. –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB24/01697/CAT – 5 Easby Lane	Application for works to trees in a Conservation Area.	Councillors discussed that a tree surgeon had been involved, the trees were next to the road, and this was a safety aspect. No observations

Application ref / Address	Description of Works	Parish Council responses
ZB24/01764/FUL - 1A Bridge Street	Proposal to position an Air Source Heat Pump (ASHP) within 1m of the boundary	Councillors felt it was a distance away from the closest property and would be looked at by planners. No observations.
ZB24/01635/FUL - East Angrove Farm	AMENDED PROPOSAL -Conversion of vacant barn to form a bar and seating area with associated wc's. Permanent siting of 2No. containers, 1No. 30ft fully converted as a Catering Kitchen, 1no. 30ft Split as Storage and Staff. New Orangery	Councillors agreed that the proposals were not visible from the road or from across the river, buildings were amongst farm buildings. Concerns on the use of containers were discussed but it was noted that these blended in well, they were to be site against a building at the back. No observations

24.99.2 Planning decisions by LPA – Noted

Application ref / Address	Description of Works
ZB24/01371/FUL 14A Marwood Drive	Enlargement of Existing Porch, Demolition of Existing Garage and Construction of Double Garage, Demolition of Existing Conservatory and Construction of Single-storey Rear Extension and Verandah, Demolition of Existing Single-storey Rear Extension and Construction of 'One-and-a-Half'-storey Rear Extension. The decision on this proposal was: Granted.
ZB24/01343/FUL - 19B John Street	Retrospective application for a single storey flat roof rear (kitchen) extension to an existing semi-detached dwelling. The decision on this proposal was: Granted.
ZB24/01481/FUL - Eagle House 9 Station Road	Alterations and extension at rear with retractable roof over courtyard as amended on 17 September 2024. The decision on this proposal was: Granted. It was noted that works granted were to the back of the property, works to the front were not mentioned on the notice.
ZB24/01391/FUL - Great Ayton Methodist Church, High Street	The installation of 25 solar panels to the roof of the church and the installation of four air source heat pumps to the south facing upper terrace of the church. The decision on this proposal was: Granted.
ZB24/00169/ADV - 115 High Street ZB24/00168/FUL - 115 High Street	Application for advertisement consent for a fascia sign. The decision on this proposal was: Granted. Alteration to the shop entrance, installation of non- illuminated fascia sign with LED trough lighting, and display of window graphics. The decision on this proposal was: Granted.

24.100 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

24.100.1 Correspondence for discussion-

From	Details
Great Ayton Scouts	Organising bonfire and fireworks display on 5th November 2024 at Fletcher's Farm. Request for donation of £150 To consider supporting. The Chair reminded that the Parish Council had supported in previous years. It was questioned if the group raised money from the event and it was confirmed that this was a significant fundraising event for them, with monies ploughed back into the group for youngsters in the community. RESOLVED: Approved. Clerk to make payment. ACTION: Clerk

From	Details
Resident	Report of potholes on road at High Green, GAPC team inform that these holes were too small to fill and would need digging out further if they were to be filled, due to level of traffic this will be quickly back to being a pothole. To discuss. - Mr Marley informed that to fill holes this would require the holes being larger and cutting them out would exacerbate the issue. The Chair reminded of discussions regarding the track diagonally across the High Green, this area was originally grassed and there had been conversations regarding closing this and taking this back to grassed area or placing bollards to stop access. This area was discussed to be a rat run and the surface was not suitable for the volume of traffic. RESOLVED: To be progressed by the working party when in place and Mr Marley was asked to fill where the holes were large enough and to monitor other holes. ACTION: GAPC Team/Working Party
Cllr Moorhouse	Report of modifications to original application at Angrove Country Park and 35 additional pitches proposed. - The Chair informed that there was no planning application and as a Parish Council until there was an application no comment could be made. Cllr Moorhouse informed that she had been told there was a consultation, she questioned if the Chair recollected the number of pitches on the original application. The Chair advised he believed this was originally over 100 and reduced to 40-50.
Resident	Complaint regarding motorhome and request for Parish Council to consider parking restrictions – The Chair informed that the Parish Council had sent a note to the motorhome owner, and he informed that he would move the vehicle by an agreed date. This was further chased by the Clerk when it did not move, and it was moved the following day. All agreed that the Parish Council would have difficulty in monitoring parking restrictions and would have to go through an amount of legal work to progress

24.100.2 Correspondence for information

Resident	Advice that on 08/09/2024 after 1 hour of heavy rain flooding was visible to the white line on Guisborough Road at the junction of Langbaugh Road /B1292 Middlesbrough Road. Resident contacted NYC and North Yorks Police, Also noted water not draining down grates but flooding road at the bus stop and 2 new grates opposite Langbaugh Hall entrance. Request for support. NYC has since this date had the drains cleared with a jetter and the situation was being monitored.
Great Ayton Discovery Centre	Report that pads expire on defibrillator on 28 th January 2025, Clerk to purchase new pads
Cllr Moorhouse	Order raised to reinstate white markings as requested to the footpath at Park Square
Resident	Request for cutting of shrubs at Roseberry Crescent – sent to GAPC team
NYMNPA	Northern Area Parish Forum meeting 2 nd October 2024
NYC	Team informed of GAPC request for bin to be reinstated near former Sams Bakery
NYC	Parish Liaison meeting 20 th November 7-9pm
North Yorkshire Council	Lets Talk Active consultation end date 4 th November – notice in the noticeboard.
Resident	Suggested tasks to be completed, being looked at by GAPC team

24.101 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
24.101.1 Village Appearance and concerns	Grass cutting across village / facilities	The Chair stated that the end of the cutting season was close by, and he gave his thanks to Mr Marley and Mr Wood for the work completed during the year. The Clerk reminded Councillors that the previous year there had been over 20 complaints, during the current year there had been only compliments. The Chair advised that a meeting would be organised to discuss the grass cutting arrangements. ACTION: Chair

Item	Information	Action / Comments
	Dead cherry tree	Dead tree near 74 Marwood Drive, request to remove sent to Cllr Moorhouse – Discussed earlier in the meeting.
	Waterfall Park	Tree in river removed by the riparian owner who holds the responsibility for its removal.
	River	Living Leven meeting 15 th October 2pm, Clerk attending. The Chair commented that the floodplain had worked well during the recent heavy rains. Mr Marley advised that gravel had moved down the river and following a meeting with the Environment Agency a permit would be sought to complete working in the river. ACTION: GAPC Team
Benches	maintenance continuing when possible	Mr Marley noted that there were no areas available to store and paint the benches at present.
Allotments	Allotment report provided	Visit completed and letters sent to tenants, to be monitored.
Facilities	Cemetery	New regulations/fees to be updated - Cllr Greenwell looking at the fees and regulations and would provide a report for the next meeting. The GAPC team had suggested installing Owl boxes in the Cemetery and in the Flood Meadow with a donation to National Trust, this action was supported by the Parish Council. The Clerk informed that costs advised were a tawny owl box for the Cemetery @ £50, and a barn owl box for the Wildflower meadow @ £75. Mr Marley was meeting National Trust on 2 nd October to discuss and this and other ways of supporting wildlife. Clerk to report. ACTION: Clerk
	Yatton House	To progress container to replace shed – Mr Marley informed of some changes to the plans Yatton House had for two containers. He stated that the shed was now rotting. Clerk to progress finding Yatton House plans and requirements for planning. ACTION: Clerk
	Play Area	Quotes for new fencing around Play Area to resolve if this is to be ordered. It was confirmed that the area to be fenced covered from the bungalows to Yatton House corner. It was questioned if the hedge would be inside of the fence, this was confirmed, and Mr Marley stated that this would be cut lower once the fence was in place to stop people getting into the Play Park when it was closed. RESOLVED: Parish Councillors approved the quotation received for the use of existing fencing and fencing which was stored at site of the contractor. It was noted this price was a reduction from any previous quotes. GAPC Team to organise dates for erection, Park to be closed whilst work completed. Playsafety Inspection completed, working party to look at recommendations, no areas of immediate concern reported.
	Public Conveniences	To be painted in washable paint over the winter, RESOLVED: Approved and GAPC Team to progress. ACTION: GAPC Team
Village events	Remembrance Sunday	Sunday 10 th November. Parish Councillors invited to join the parade, meeting at around 10.30am.
	Christmas events	Christmas tree to be erected 26 th November. Carols on the Green 16 th December at 7pm.

Item	Information	Action / Comments
	Food event Summer 2025	VE Day 80 th Anniversary weekend after 8 th May, on Saturday 10 th May. Ideas to be progressed and discussed at the next meeting.
Any update from Parish Council Team	Parish Council co-option Verbal update	Resignations advised to North Yorkshire Council, appropriate information displayed and co-option of two new Councillors to be completed. Mr Marley informed that the mechanical road sweeper had not been around and when it had attended it was unable to complete the full round before needing to return to Thirsk. Clerk to report that a full street cleaning service was not received, and it was believed this contributed to localised flooding.

24.102 Financial Reports 1st October 2024

24.90.1 Receipts and Payments to 1st October 2024 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts

Paid From	Description	Date	Amount £
Allotment tenants	Four tenants paid for plots direct to bank to 26.9		£157.50

Payments

Paid to	Description	Date	Amount £
Radius UK Fuels	petrol for grasscutter	1.9.24	DD£27.06
BNP Paribas Leasing	Grasscutter monthly fee	1.9.24	DD£456.00
North Yorkshire Council	Advance charges for monthly bin collection	1.9.24	DD£83.89
PKF Littlejohn	limited assurance review of AGAR return	5.9.24	£756.00
Sam Turner & Sons	gravel 10mm x 2, overspecs High Green electric box	6.9.24	£7.70
Thompsons Timberworks Ltd	remove damaged handrail replace	13.9.24	£300.00
Radius UK Fuels	diesel for van	15.9.24	DD£37.32
Valda Energy	electric parish centre & cemetery	10.9.24	DD£40.16
Valda Energy	electric public conveniences 8.9.24-7.10.24	16.9.24	DD£45.41
Lex Autolease	Van lease rental	16.9.24	DD£473.67
Sam Turner & Sons	paper towels x 6	16.9.24	£29.94
Playsafety	RoSPA inspection play park	18.9.24	£117.60
Everflow	Water to all meters 18.10 - 17.11	18.9.24	DD£328.42
Sam Turner & Sons	Allotment tap part & rat bait 20kg	23.9.24	£145.59
Radius UK Fuels	diesel for grasscutter	22.9.24	DD£42.45
Cleaning Products Limited	Jeyes urinal blocks 3kg x 2, hand soap 5l x 2	24.9.24	£69.89
Zurich Insurance	Renewal of insurance dated 1 st October	19.8.24	£4050.58
Nat West	Bank charges 3.8-30.8	1.9.24	DD£5.95
A Livingstone	RBL The Poppy Shop – wreath and donation	1.10.24	£50.00
		TOTAL	£7067.63

Cllr Moorhouse and 2 residents left the meeting.

24.103 To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy

24.103.1 Applications for the vacant positions had been received from David Greer and James Healy-Dufosse Belton, the Clerk was satisfied on the eligibility, details had been circulated to Councillors for consideration. The Chair proposed that Mr Greer was accepted as a Parish Councillor to fill one vacancy and that Mr Healy-Dufosse Belton was accepted as a Parish Councillor to fill the second vacancy, these proposals were approved by all Councillors. The Clerk handed relevant forms for completion to Mr Greer and Mr Healy-Dufosse Belton to be returned to the Parish Council office asap, and they were welcomed as Parish Councillors.

ACTION: Cllr Greer and Cllr Healy-Dufosse Belton

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Next Meeting –Tuesday, 5th November 2024 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk

DRAFT